EDUCATION DEPARTMENT
GOVERNMENT OF SIKKIM
JAN SEWA BHAWAN, LUMSEY
GANGTOK, SIKKIM

Ref No: GOS/EDN/DIR/SE/2026/ 379 **Dated: 26.10.2026**

NOTICE INVITING TENDER

The Education Department, Government of Sikkim, invites sealed tenders from the interested travel agencies, registered with the Government of Sikkim for organizing a guided Educational Exposure Tour for Class IX Toppers within Sikkim and Class XI Toppers outside Sikkim i.e. Kolkata-Digha.

Interested travel agencies are invited to submit their sealed tenders as per the travel itinerary provided in Annexure-I.

Details of the tender are as below.

Sl. No.	Items	Details
1.	Tour Details	**Category I**: 3 Nights and 4 Days Exposure Tour for Class IX topper within Sikkim. Total Participants – 210+ **Category II**: Exposure Tour for Class XI toppers outside Sikkim: Kolkata-Dighe (6 Nights 7 Days) Total Participants – 91+ Tentative tour period – January-February 2027
2.	Tour Inclusions	A comprehensive package including transportation, accommodation, meals, local transport and essential service, tour guide, permits and entrance fees.
3.	Eligibility Criteria	The travel agency must be registered and empaneled with the Government of Sikkim. Must have experience in organizing at least two educational tours. Must have proven track record of managing educational tour for groups of 50+ participants
4.	Document Required	• Letter of interest to participate in the tender • Company profile, including relevant experience • Travel Agency license and firm registration. • Authorized air ticketing agency certificate with IATA aggregated agent. • Authorized Railway ticketing agency certificate • GST Certificate • Audited Financial Statements for the past three years. • Financial bid in prescribed format (Annexure-II)

Education Department

5.	Cost of Tender Documents (Non-Refundable)	Rs. 10,000/- (Rupees Ten Thousand Only) via Demand Draft/Pay Order/Account Payee Bankers Cheque drawn on any Nationalized/Scheduled Bank in favour of Secretary, School Education, Education Department payable at Gangtok.
6.	Earnest Money Deposit (EMD) Refundable	Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand Only) via Demand Draft from any Nationalized/Scheduled Bank in favour of Secretary, School Education, Education Department payable at Gangtok. The EMD must be valid for 90 days. Unsuccessful bidders wil have their EMD refunded after the work order is issued to the successful bidder. The successful bidders' EMD will be refunded upon completion of the work.
7.	Contact Person for Tender	Additional Director or Deputy Director, School Education, Education Deparment, 4th Floor, Jan Sewa Bhawan, Lumsey, Gangtok.
8.	Last date and time for Issuance of Tender Document	Date –12.11.2026 Time – 4.00 pm Tender forms will be issued on production of Demand Draft of Rs. 10,000/- (Rupees Ten Thousand only), non-refundable in f/o Secretary, School Education, Education Department, Government of Sikkim.
9.	Last date for submission of queries	Date –16.11.2026 Address for queries: Directorate of School Education, Education Department, Jan Sewa Bhawan, Lumsey, Gangtok
10.	Last date and time for bid submission	Date – 21.11.2026 Time – 3.00 pm The sealed tender should be addressed to: The Secretary, School Education, Education Department, Government of Sikkim, Jan Sewa Bhawan, Lumsey, Gangtok
11.	Date and time for opening of bids	Date –27.11.2026 Time – 11.00 am
12.	Venue for opening of bids	Office of the Directorate, School Education, Education Department, Jan Sewa Bhawan, Lumsey, Gangtok. Representatives of interested travel agencies are welcome to attend the opening of bid

Note: The Education Department, Government of Sikkim, reserves the right to accept or reject any or all tenders, without assigning any reasons thereof.

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Director (SE)
Education Department
Government of Sikkim

TERMS AND CONDITIONS FOR PROVIDING SUPPLY OF SERVICES FOR EDUCATION EXPOSURE TOUR FOR CLASS IX TOPPERS WITHIN SIKKIM AND CLASS XI TOPPERS OUTSIDE SIKKIM (i.e. KOLKATA-DIGHA)

1. The tender should be accompanied by a Tender Fee of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of the Secretary, School Education, Education Department, Government of Sikkim. Tender without tender fee shall be out rightly rejected.
2. Tender shall also be accompanied with Earnest Money of Rs. 1,50,000/- (Refundable) in the form of Demand Draft in favour of the Secretary, School Education, Education Department, Government of Sikkim. Tender without earnest money shall be out rightly rejected.
3. The rates quoted will be valid for 30 days.
4. Journey should proceed through the route indicated in the Schedule.
5. The rate must be quoted PER STUDENT (including escort) inclusive of all services i.e. Bus hiring charges, entry fees, fuel charges, all taxes including but not limited to toll, maintenance charges, boarding and lodging facilities.
6. The travel agency must be registered and empåneled with the Government of Sikkim. Must have experience of organizing at least two educational exposure tours. Must have proven track record of managing educational tour for groups of 50+ participants.
7. The tenderer should have GST registration with evidence of deposition of Tax.
8. Award of Work: The Education Department reserves the right to reject the Tender without assigning any reason whatsoever.
9. The tender will be awarded to the lowest bidder, subject to the work experience and fulfillment of other terms and conditions as specified above.
10. The accommodation for the group of school students and escort faculties is to be provided in not less than standard hotels with double sharing rooms.
11. The entire group to be provided with 3 meals per day (veg/non-veg as per the preference of the students).
12. A minimum of 02 guides to be provided for the group.
13. An escort of the travel agency should accompany the group.



14. Tentative travel dates may be during January-February 2027, i.e. during the winter vacation of the schools.
15. The travel agency shall ensure the educational importance of the tour and therefore shall support each participant in preparing their individual tour report and educational learning outcome of the tour.

Copy to:

1. Secretary, IT Department
2. Secretary, IPR Department
3. Sr. PS to CS, Govt. of Sikkim
4. File
5. Guard File

Director (SE).
Education Department
Government of Sikkim

ANNEXURE – I

Educational Exposure Tour for Topper Students of Class IX of Government Secondary and Senior Secondary Schools of Sikkim, 2026-27 (Within Sikkim)

Day	Programme	Remarks
1st Day	1. Temi Tea Garden, Char Dham, Samdruptse, Buddha Park 2. Visit Science City, Marchak	Halt at Ravangla Halt at Gangtok
2nd Day	1. Proceed from Ravangla, visit Pea Yangtse Monastery, Rabdentse Palace Ruins, Skywalk 2. Changu Lake, Baba Mandir, Himalayan Zoological Park	Halt at Pelling Halt at Gangtok
3rd Day	1. Proceed from Pelling, visit Khechupalri Lake, Sightseeing in and around Yuksom 2. Kabi Lungchok, Tashi View Point, Sikkim Handicraft and Handloom, Ban Jhankri Falls, Parohangma Makhim, Tibetology, Ride on Ropeway	Halt at Yuksom Halt at Gangtok
4th Day	1. Proceed to respective destination on the way visit Tashiding Monastery 2. After breakfast, visit Royal Palace, Secretariat, Assembly House and proceed to respective destination.	———

Note: the students from Mangan, Pakyong and Gangtok District shall visit Soreng, Gyalshing and Namchi District likewise, the student from Sorneg, Gyalshing and Namchi District shall visit Gangtok, Pakyong and Mangan District.

The tour shall be within Sikkim and is for 3 Nights and 4 Days.

ANNEXURE – II

Educational Exposure Tour for Topper Students of Class XI of Government Senior Secondary Schools of Sikkim, 2026-27 (Kolkata-Digha)

Day	Programme	Remarks
1st Day	Gangtok (SNT Bus Stand) to NJP Railway Station, board Vande Bharat at 3 pm, for departure to Kolkata	Halt at Hotel
2nd Day	After refreshment visit to Science City, National Museum, Eco Park (opposite of Museum). (Lunch in between).	Dinner and Night Halt
3rd Day	After Breakfast, (by Metro Rail) visit to Indian Museum, Victora's Memorial, Birla Planetarium and St. Paul's Cathedral. (Lunch in between).	Dinner and Night Halt
4th Day	After breakfast, visit to Birla Industrial & Technological Museum, Alipur Zoo. (Lunch in between).	Dinner and Night Halt
5th Day	After breakfast, proceed to Digha and local sightseeing in and around Digha. (Lunch in between)	Dinner and Night Halt
6th Day	Visit Digha Beach for Water sports and in the afternoon transfer to Kolkata	Dinner and Night Halt
7th Day	Early morning proceeds to airport – Bagdogra – Gangtok (respective destination) (Breakfast & Lunch)	_____

Note: The tour is for 6 Nights and 7 Days for Kolkata and Digha.