



**EDUCATION DEPARTMENT  
GOVERNMENT OF SIKKIM  
TASHILING, GANGTOK-737101**

**Ref. No.649/GOS/EDN/DIR/SE/2025/210**

**Date: 30/06/2025**

**NOTICE INVITING TENDER**

The Education Department, Government of Sikkim, invites sealed tenders from the interested travel agencies, registered with the Government of Sikkim for organizing a guided Educational Exposure Tour for Class IX Toppers within Sikkim and Class XI Toppers outside Sikkim i.e. Kolkata-Digha/ Delhi - Agra.

Interested travel agencies are invited to submit their sealed tenders as per the travel Itinerary provided in Annexure-I.

Details of the tenders are as below.

Sl. No	Items	Details
1.	Tour Details	Category I: 3 Nights and 4 Days Exposure Tour for Class IX topper within Sikkim. Total participants: 210+ Category II: Exposure Tour for Class XI toppers outside Sikkim Option 1: Kolkata- Digha (6 Nights 7Days) or Option II: Delhi - Agra (5 Nights 6Days) Total participants: 91+ Tentative tour period: January-February 2026
2.	Tour Inclusions	A comprehensive package including transportation, accommodation, meals, local transport and essential service, tour guide, permits and entrance fees.
3.	Eligibility criteria	The travel agency must be registered and empanelled with the Government of Sikkim. Must have experience in organizing at least two educational exposure tours. Must have proven track record of managing educational tour for groups of 50+ participants
4.	Document required	Letter of interest to participate in the tender Company profile, including relevant experience. Travel agency license and firm registration. Authorized air ticketing agency certificate with IATA aggregated agent. Authorized Railway ticketing agency certificate GST Certificate Audited Financial Statements for the past three years. Financial bid in the prescribed format (Annexure-II)  Note: Bids missing any of the required documents shall

5.	Cost of Tender Documents (Non-Refundable)	Rs. 10,000/- (Rupees Ten Thousand only) via Demand draft/Pay Order/Account Payee Bankers Cheque drawn on any nationalized/Scheduled Bank in favour of Secretary, School Education, Education Department payable at Gangtok
6.	Earnest Money Deposit (EMD) Refundable	Rs. 1, 50,000.00 (Rs. One Lakh Fifty Thousand only) via Demand Draft from any nationalized/Scheduled Bank in favour of Secretary, School Education, Education Department payable at Gangtok. The EMD must be valid for 90 days. Unsuccessful bidders will have their EMD refunded after the work order is issued to the successful bidder. The successful bidders' EMD will be refunded upon completion of the work
7.	Contact person for Tender	Asstt. Director – I/Joint Director II, School Education, Education Department, Room No. 204, Government of Sikkim.
8.	Last Date and Time for Issuance of Tender Document	14.07.2025, 4:00pm Tender forms will be issued on production of Demand Draft of Rs. 10,000 (Ten Thousand only) (Non-Refundable) in f/o Secretary, School Education, Education Department, Government of Sikkim.
9.	Last date for submission of queries	19.07.2025 Address for queries: Directorate of School Education, Education Department, Tashiling Secretariat Complex, Gangtok, Sikkim, 737103
10.	Last date and time for bid submission	30.07.2025/Time: 3.30 pm. The sealed tender should be addressed to: The Secretary, School Education, Education Department, Government of Sikkim, Gangtok, 737103. Note: No bids will be accepted after the deadline.
11.	Date and Time for opening of bids	31.07.2025/Time: 11:00 am
12.	Venue for opening of bids	Office of the Directorate, School Education, Education Department, Tashiling Secretariat Complex, Gangtok, Sikkim, 737103 Representatives of interested travel agencies are welcome to attend the opening of bid

**Note: The Education Department Government of Sikkim, reserves the right to accept or reject any or all tenders, without assigning any reasons thereof.**



*[Signature]*  
**JOINT DIRECTOR-II**  
**SCHOOL EDUCATION**  
**EDUCATION DEPARTMENT**  
**GOVERNMENT OF SIKKIM**