



ANNUAL REPORT

2015-16

HOME DEPARTMENT

GOVT. OF SIKKIM

I, PAWAN CHAMLING, THE CHIEF MINISTER AND MINISTER-IN-CHARGE OF HOME DEPARTMENT DO HEREBY AUTHENTICATE THE ANNUAL REPORT OF THE HOME DEPARTMENT FOR THE YEAR 2015-2016 AND ALSO AUTHORISE THE PLACING OF THE REPORT BEFORE THE TABLE OF THE LEGISLATIVE ASSEMBLY.

PLACE- GANGTOK
DATED:

(PAWAN CHAMLING)
CHIEF MINISTER
MINISTER FOR HOME

GENERAL:

The tiny Himalayan State of Sikkim bounded by Bhutan in the East, Nepal in the West, Tibet (China) in the North and the State of West Bengal in the South merged into Union of India as 22nd State in the year 1975. Considering its geographical as well as strategic location Sikkim enjoys an important place in the map of the country.

With the introduction of full-fledged democratic system the State has witnessed a sea change with all round developmental activities resulting in an improved Political, Social and Cultural life of the people. Marching on the path of progress, Sikkim is poised to be an exemplary welfare State in our great country.

On the whole, there has been complete peace and tranquillity with no major law and order problem.

ANNUAL REPORT OF HOME DEPARTMENT FOR THE YEAR 2015-16:

RESPONSIBILITIES AND OBJECTIVES:

According to the Government of Sikkim (Allocation of Business) Rules, 2004, the subject matter under the administrative control of the Home department of the Government of Sikkim are as follows.

01. General Administration
02. Administration of Justice
03. Internal Security
04. Business of Department-Distribution among Departments
05. Assumption of Office by the Governor
06. Sikkim Police
07. Public Order
08. Business rules and Secretariat Instructions
09. Establishment side of the Council of Ministers-arrangement of meetings
10. Cipher-cipher correspondence
11. Office Procedure
12. Political Offences-prosecution and withdrawal thereof
13. Jurisdiction and power of Courts except High Court
14. Matters relating to Citizenship
15. Sikkim Vigilance Police
16. Rajya Sainik Board
17. The Sikkim Relief and Rehabilitation Cell.

RAJ BHAWAN:

18. Establishment
19. Grants
20. Personal Staff of Governor
21. Works
22. State Administrative Report

SECRETARIAT:

23. Establishment
24. Library
25. Manual
26. State Administrative Report
27. Visit of high personages-very important personage
28. Flags-flying of rules etc.
29. Census
30. Ceremonials
31. Pool transport-Government vehicles
32. Jail
33. Public Services-Statutory Rules of the services with which the department is concerned.

ADMINISTRATIVE STRUCTURE:

During the year under report, Shri Pawan Chamling, the Chief Minister was the Minister-in-Charge of Home Department, Shri S.C Gupta, Additional Chief Secretary was in-charge of Home Department up to 03.05.2015. Thereafter Shri Tsegyal Tashi, IAS took charge as Home Secretary and Shri S.K Pradhan was the Secretary (Protocol) Home.

The Administrative Structure of the Home Department is as under:-

01. Chief Secretary	-	1
02. Additional Chief Secretary	-	1
03. Secretary, Home	-	1
04. Pr. Resident Commissioner	-	1
05. Secretary, Protocol	-	1
06. Special Secretary, Confidential	-	1
07. Special Secretary, Administration	-	1
08. Additional Secretary, Protocol	-	1
09. Additional Secretary, Confidential	-	1
10. Addl R.C, Sikkim House, N. Delhi	-	1
11. Joint Secretary, Protocol	-	1
12. Pr. Private Secretary to Chief Administrator	-	1
13. Sr. Private Secretary to C.S	-	1
14. Deputy Director, Chintan Bhawan	-	1

15. Deputy Secretary, Administration	-	2
16. Deputy Secretary, Confidential	-	4
17. Deputy Secretary, Protocol	-	1
18. Accounts Officer	-	1
19. Manager/Circuit House	-	1
20. Under Secretary, Administration	-	1
21. Protocol Officer	-	1
22. Assistant Engineer(M)	-	1
23. ARC, Sikkim House, Guwahati	-	1
24. Pr.P.S/Sr.P.S/P.S	-	8

Ministerial Staff:

01. Office Superintendent	-	1
02. Sr. Accountant	-	1
03. Jr. Engineer(M)	-	1
04. Assistant Programmer	-	1
05. Head Assistants	-	9
06. Stenographers	-	10
07. P.A	-	3
08. UDC/Confidential Assistant	-	24(17-UDC/7-C.A)
09. Receptionist	-	2
10. LDC	-	37
11. Accounts Clerk	-	2
12. Liaison Assistant	-	1
13. Supervisor, EPABX	-	1
14. Telephone Operator	-	2
15. Maintenance Supervisor	-	1
16. Sr. Restorer	-	1
17. Despatch Rider	-	1
18. Driver	-	57
19. ACHA	-	5
20. Peon	-	80
21. Safaikarmachari	-	21
22. Chowkidar	-	3
23. Cook	-	9
24. Bearer/Waiter	-	12(7-Bearer/5-Waiter)
25. Painter	-	1
26. Pump Operator	-	1
27. Plumber	-	1
28. Masalchi	-	1
29. Mali	-	1

The prime objectives and responsibilities of the Home department are maintenance of Law and order, Crime control, Police administration, Administration of Justice, Internal Security matters, Liaison with the Central Government and other State Governments and the Army authorities. The department has a Protocol Division to look after Ceremonial State functions and visiting dignitaries and State guests. The requirements of the Council of Ministers are looked by the Home department. Matters

such as the Swearing-in of Governor, Chief Minister, Chief Justice and Council of Ministers are also its responsibility. Sikkim House, New Sikkim House, Sewa Bhawan and D.K.K Bhawan at New Delhi and the Sikkim House at Guwahati, Assam are also under the control of the department. The Rajya Sainik Board which looks after the welfare of ex-servicemen and the Sikkim Relief and Rehabilitation Cell also come under the administrative control of Home Department.

The Department has the following Sections to carry out the various Charters of activities.

1.0 ADMINISTRATIVE SECTION:

This Section was headed by the Special Secretary (Admin) and assisted by two Deputy Secretaries and one Under Secretary. The following subjects are transacted by the Administrative Section.

01. General Administration
02. Allotment of Telephone
03. Provision of uniform to Government employees & others, Security Guards of Private firms/NGOs etc.
04. Allotment of rooms to Council of Ministers, providing Staff to the Council of Ministers, provision for furniture.
05. Matters relating to Rajya Sainik Board
06. Matters relating to Sikkim Houses
07. Matters relating to Sikkim Jails
08. Establishment, maintenance and Security of Secretariat Complex.
09. Matters relating to punctuality
10. Compilation of Monthly Report/Progress Reports of all departments
11. Compilation of Monthly Minutes of Meetings of all departments

This Section is in charge of all matters pertaining to general administration of the personnel posted in the department including the Staff of the Office of the Chief Minister, Council of Ministers, Sikkim House at New Delhi & Guwahati, Sikkim State Jail and Rajya Sainik Board. It also deals with all the correspondence related to Central & State Government. Circulars and Notifications pertaining to decisions of the State Government are also issued by this section.

The department has focused on efforts to ensure punctuality and regularity of attendance in all government departments as a result of which there has been a marked improvement in the matter which had in a way engaged the attention of the Government. The introduction of Monthly Reporting format for furnishing details of leave availed by the government servants has further ensured administrative propriety.

In addition to its normal assigned duties, the Administrative Section of Home Department also took up following activities in the above mentioned financial year:-

- In order to meet up the urgent requirement of Group “D” employees and Drivers, there were some Muster Roll appointments made in the year 2015-2016, the details of which may be seen below:

SL NO.	NAME	DATE OF APPOINTMENT	DESIGNATION
1	Bimal Pradhan	24.08.2015	Driver
2	Pincho Bhutia	24.08.2015	Driver
3	Sonam Dorjee Tamang	24.08.2015	Driver
4	Tashi Namgyal Bhutia	24.08.2015	Driver
5	Santa Bir Limboo	24.08.2015	Cook
6	Jeewan Gurung	20/06/2016	Driver
7	Dev Raj Gadaily	20/06/2016	Driver
8	Pema Wangyal Bhutia	20/06/2016	Driver
9	Buddha Singh Rai	27/06/2016	Safaikarmachari
10	Wangchuk Kagatey	27/06/2016	Safaikarmachari
11	Mamta Gurung	17/03/2016	Safaikarmachari

- Eleven numbers of old television sets at State Circuit House were replaced and 11 Nos. of new LED TV LG 32” was purchased for State Circuit House on 21.08.2015. Further, these old television sets were donated to Non-Governmental Organisations operating in the State. The list of NGOs was obtained from Social Justice, Empowerment & Welfare Department.
- Minor repairing works of State Circuit House was carried out during the visit of the Hon’ble Prime Minister of India in the month of January, 2016. All linen items like Heavy Curtains, Net Curtains for all rooms, lobby, corridor and Dining Hall of the State Circuit House was changed during the visit of the Hon’ble Prime Minister of India.
- The damaged cooker’s items and refrigerator has been replaced by new items in the State Circuit House on 11.07.2015.
- Synthetic carpet was laid out in various office chambers of officers and different sections of Home Department. Overall renovation work and partitions were made in various sections of Home Department.
- 13 numbers of Desktop Computers were purchased for use in the various sections of the Department.
- One Xerox machine each in the office of Chief Secretary and in the Confidential section was purchased in the financial year.
- A number of Coordination Meetings of the Hon’ble Chief Minister with various sections of society as well as Government employees was held in the month of September and October, 2015.

- The Chief Secretary of Sikkim also conducted various Coordination meetings with Heads of Department.
- The Cleanliness of the Manan Kendra and its surroundings as well as strict parking policy continued to be a prime focus.
- The Officials & Staff of Home Department carried out cleanliness drive and plantation of saplings in and around the Manan Bhawan premises during the Paryavaran Mahotsav on 25.06.2015.
- The Cabinet Section conducted 08 (eight) Cabinet Meetings from 1st April' 2015 to 31st March' 2016.

2.0 CONFIDENTIAL SECTION:

Section is headed by the Additional Secretary with four Deputy Secretaries and one Legal Retainer. The matters being dealt in the Section are:

Administration of Justice, Police & related matters; Allocation of Business to the State Departments; Citizenship and related matters; Sikkim Vigilance; Rajya Sainik Board; Jail Administration; Border Management; Army related matters; National & State Awards; Miscellaneous Complaints; Matters relating to ILP/RAP/PAP; Foreign Travels; Tibetan Rehabilitation Policy; NHRC/SHRC & Litigations; Declaration of Holidays/Almanac; Issue of Licence of PSA; Gazette/Notifications/Circulars; Preparation of Oath for Swearing-in of Governor; Chief Minister, Minister, Chief Justice & Judges of High Court; Correspondence/Miscellaneous matters of Government of India/State Government; Election related matters; Conduction of RIMC entrance exam.

2.1 AWARDS:

Every year on the occasion of Republic day and Independence Day, the State Government confers the State Awards to the State employees for Meritorious Service.

STATE AWARD FOR MERITORIOUS SERVICE ON THE OCCASION OF INDEPENDENCE DAY 2015.

Sl. No	Awarded to
1	Shri Khorlo Bhutia, Principal Director-cum-Secretary, Food Security & Agriculture Development Department & Horticulture & Cash Crops Dev. Department.
2.	Shri Karma Tshering Bhutia, Deputy Commandant, IInd IRB, Pipalay, West Sikkim, Sikkim Police
3.	Smt. Mei Fong Bhutia, Principal Private Secretary, Home Department
4.	Smt. Ambika Subba, Deputy Superintendent of Police, Police Headquarters, Sikkim Police
5.	Smt. Lata Rajalim, Culture Officer, Cultural Affairs & Heritage Department
6.	Shri Lakpa Tshering Lepcha, Sikkim Police, Police Headquarters

7.	Shri.Dik Bir Gurung, Rural Development Assistant, Samdong GPU under Kaluk GVK, RMDD
8.	Shri Ram Biswakarma, Mechanic Grade-II, Central Workshop Jalipool, Transport Department
9.	Shri Bir Bdr.Chettri, Peon, Forest, Env.& W.M.Deptt
10	Shri Hari Lall Neopaney, Peon, Roads & Bridges Department, Gangtok
11.	Shri Bir Bdr.Kami, Safaikarmachari, Raj Bhawan

LETTER OF APPRECIATION

01	Dr. Thinlay Nedup Bhutia, Programme Coordinator, SARAH Division, Animal Husbandry, LF&VS Department.
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STATE AWARD FOR MERITORIOUS SERVICE ON THE OCCASION OF REPUBLIC DAY 2016.

Sl. No	Awarded to
1	Dr. Pradeep Kr. Rai, Chief Consultant, Anaesthesia, S.T.N.M Hospital, Health Care, HS & FW Department.
2.	Shri Prakash Rai, Deputy Chief Fire Officer, Fire & Emergency Services, Sikkim Police, Gangtok
3.	Shri Dhan Bahadur Pradhan, Horticulture Development Officer, Namchi Horticulture & Cash Crops Dev. Department
4.	Shri Sobin Tamang, Office Superintendent, HRDD, Gangtok
5.	Shri Madhu Sudan Sharma, Office Superintendent, DoPART
6.	Smt Durga Kumari Pokhrel, Staff Nurse, District Hospital, Namchi Health Care, HS & FW Department.
7.	Shri. Santa Bir Gurung, Sub-Inspector, Commercial Tax Division, FRED
8.	Smt Anuradhan Bhutia, Sr.ANM, District Hospital, Namchi Health Care, HS & FW Department.
9.	Shri Kedar Nath Sharma, Assistant Sub-Inspector, Police Band, Sikkim Police, Gangtok.
10	Shri Aita Raj Subba, Assistant Sub-Inspector, Traffic, South Sikkim, Sikkim Police, Namchi
11.	Smt.Prava Rai, ANM, Tikpur PHSC, West Sikkim Health Care, HS & FW Department.
12.	Smt. Madan Kumari Gurung, ANM, Dentam, PHC, West Sikkim, Health Care HS & FW Department
13	Shri Atom Ongdi Targain, Livestock Assistant, Livestock Farm-Karfector, Animal Husbandry, LF&VS Department.
14	Shri Laxmi Pradhan, Head Constable, Sikkim Vigilance
15	Shri Nakching Bhutia, Peon, Home Department

L.D.KAZI AWARD FOR DEMOCRATIC MOMENT 2015.

01	Shri Tulshi Pd.Pradhan, Legship Bazar, West Sikkim
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2.2 Clearance to visit Protected Area Permit for Motor Biking, Research, Study, Film shooting etc.

The Section issues clearance for Motor Biking/Film Shooting/Study Research to the PAP areas in East and North Sikkim. During the financial year- 2015-16

Motor Biking -	553 Nos
Film Shooting -	21 Nos
Research -	29 Nos
RAP/PAP -	07 Nos

2.3 GAZETTE SECTION:

Gazette Section under Confidential Section publishes all the Acts, Rules, Orders and other Government Policies notified by various Departments including Home Department in official Gazette for public information and maintains its records. This Section has been maintaining records of Gazettes since 1975.

Total Gazettes published during the year 2015-16 - 1012 Nos

Total Notifications issued during the financial year 2015-2016 by Home Department- 143 Nos.

2.4 SWEARING-IN CEREMONY:

Section prepares an Oath for swearing-in of Hon'ble Governor, Hon'ble Chief Minister, Hon'ble Ministers, Hon'ble Chief Justices & Hon'ble Judges of High Court. During 2015-16, Oaths were administered to Hon'ble Justice Smt Meenakshi Madan Rai as Judge of the High Court of Sikkim on 15th April, 2015.

2.5 ARMY RELATED MATTERS

Proposal for holding of Civil Military Liasion Conference (CLMC) has been taken by the Army Authority in 7th February, 2016. However the meeting could not be held till date.

2.6 RASHTRIYA INDIAN MILITARY COLLEGE (RIMC)

Confidential Section of Home Department annually conducts Entrance Exam to the Rastriya Indian Military College (RIMC) in coordination with Rashtriya Indian Military College (RIMC) Dehradun Cantt, Uttaranchal in the State of Sikkim.

During the financial year 2015-16, 60 (Sixty) number of students from Sikkim had appeared for entrance exam.

2.7 PRIVATE SECURITY AGENCIES

Home Department has framed the Sikkim Private Security Agencies Rules, 2007 under the provisions of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005), which is a Central Act. The Home Department has been issuing license to run the business of Private Security Agencies in the State of Sikkim.

LICENSE ISSUED DURING THE YEAR-2015-2016

Sl. No	Date of issue	Name of Agency / Applicant	Remarks
1.	30/11/2015	Shri Chandra Mani Pradhan (President), M/s Gorkha Ex-servicemen welfare and Resettlement Coop. Society Ltd. Office at Rongli, East Sikkim.	Renewed
2.	09/12/2015	Shri Sarbadhan Rai (Proprietor) ,M/s Security Protection Group Pvt. Ltd. North Righu, Rongli, East Sikkim.	New license
3.	18/12/2015	Retd. Major P.S Rai, Sikkim Security Service Agency, Assamlinzey, East Sikkim.	Renewed
4.	02/02/2016	Shri. Ranjit Aditya Chaudhuri , M/s Premier Vigilance Pvt. Ltd., office at Arithang, Gangtok.	Renewed
5.	17/02/2016	Shri. Rajeev Sharma, (Director), G4S Secure Solution India Pvt. Ltd., office at Rangpo, East Sikkim.	Renewed
6.	24/10/2016	Shri V.K Srivastava, (Zonal President), Security & Intelligence Services India Ltd., office at Majhitar, Bagey Khola, Rangpo, East Sikkim.	New license
7.	24/10/2016	Mrs. Jayanti Basnet (Regional Director), Orange Securitas Pvt. Ltd., office at M.P. Golai, East Sikkim.	New license
8.	21/12/2016	Shri Bishnu Lall Chettri (Proprietor) , M/s Bajra Security Service Agency, office at Rorathang bazaar, East Sikkim.	New license

3.0 ANNUAL REPORT IN RESPECT OF RAJYA SAINIK BOARD **2015-2016**

3.1 RECRUITMENT FOR ARMED FORCES

There were only three recruitments for the year 2015-16

- (a) Army recruitment - Sep 2015
- (b) Naval recruitment - May 2015 & Oct 2015.
- (c) Total of **127** youth/students have been recruited in various units of Army and Navy. Total of Rs. **10, 27, 540.00** was spent for the above recruitment rallies.

3.2 BATTLE CASUALTIES

It was for the first time that two of our young Sikkimese Soldiers who were serving in various units in the Indian Army gave their supreme sacrifices while engaged in fighting against the terrorists at Jammu & Kashmir and in Manipur.

- (a) Rfn Karma Tenzing Sherpa of 2/5 GR whose unit is deployed in Manipur under “OP HIFAZAT” succumbed to the Mine Blasts & Improvised Explosive Device (IED) on 01 April 2015 at Old Kachhar Road. The patrolling party in which he was one of the members got ambushed by the extremists and four soldiers lost their lives. Late Karma Tenzing hails from Ben Peku, South Sikkim. Govt of Sikkim sanctioned Rs. 15, 00,000/- (Rs. Fifteen Lacs) as an Ex-Gratia to the next of kin of the deceased soldier.
- (b) Similarly, Rfn Bishal Gurung of 3/1 GR got martyred at Tangdhar, Kupwara District, Jammu & Kashmir while fighting against the Pakistan sponsored infiltrators on 25 May 2015. He belongs to Namthang Rateypani, South Sikkim. The Hon’ble Chief Minister of Sikkim paid a visit to Namthang to pay homage to the departed brave soldier and also to be with the bereaved family. He handed over, Rs.15, 00,000/- as an Ex-Gratia from the State Government to his next of kin. In addition, he also handed over Rs. 1, 00,000/- to his mother as part of condolence.

3.3 ANNUAL ADMINISTRATIVE INSPECTION OF RAJYA SAINIK BOARD AND ITS CONSTITUENT ZILLA SAINIK BOARDS.

The Annual Administrative Inspections of Rajya Sainik Board as well as Zilla Sainik Boards of all Districts were conducted from 23 June to 27 June 2015 by Secretary, Rajya Sainik Board. The aim of the Annual Inspection is to ensure uniformity in working policy, better coordination, improve official book keeping, hygiene & cleanliness, stock taking of properties held so far and bring in work culture. The inspection was satisfactory and the detailed report on the inspection was submitted to Home Department as part of Feedback.

3.4 QUARTELY PENSION TOUR (OPT)

Total of two Quarterly Pension Tours was organized covering all parts of Sikkim. Total amount of Rs. **52, 34, 300.00** was disbursed during the tour. The breakdown of the components under various welfare schemes are as under:-

(a) WW-II veterans and WW-II widows	=	Rs 44,88,000.00
(b) Old Age Pension (OAP)	=	Rs 5,32,200.00
(c) Stipends	=	Rs 1,84, 800.00
(d) Death Grants	=	Rs 48,000.00
(e) Marriage Grants	=	Rs 6,000.00
(f) Financial Assistance (FA)	=	Rs 62,900.00
(g) Orphanage Grants	=	Rs 52,800.00
(h) Medical Reimbursement	=	Rs 26,400.00
(i) House Rent	=	Rs 18,000.00
		Rs 52, 34, 300.00

3.5 RAJYA SAINIK BOARD ANNUAL BOARD MEETING-2015

Rajya Sainik Board Managing Committee and Special Fund Meetings were conducted on 24th and 25th July, 2015. The schedules were as under:-

- (a) **Rajya Sainik Board Special Fund Meeting** The Special Fund Meeting was conducted on 24th July 2015. The meeting was chaired by Hon'ble Governor of Sikkim. The meeting was attended by the Chief Secretary, Home Secretary, Pr. Secretary FRED and all District Collectors. The DG Resettlement, Army HQs, Secretary Kendriya Sainik Board, MoD and MD, Ex-Servicemen Health Scheme (ECHS), Army HQs, New Delhi.
- (b) **Rajya Sainik Board Managing Committee Meeting** The meeting was conducted on 25th July, 2015. Chief Secretary, Govt. of Sikkim chaired the meeting. The meeting was attended by all officers who were present during the Special Fund meeting except the District Collectors.
- (c) The Minutes of the Meeting for both the events have been circulated to all concerned.

3.6 CONDUCT OF EX-SERVICEMEN RALLY

The Ex-Servicemen Rally was organized at Chintan Bhawan on 28th September, 2015. A total of 545 ESM & Families attended the function. Rajya Sainik Board spent Rs. **2, 70,550.00** for organizing the function. 30 ex-servicemen & old widows were felicitated by GOC 17 Mtn Div.

3.7 ANNUAL AUDIT INSPECTIONS OF RAJYA SAINIK BOARD

The Annual Audit Inspections of Rajya Sainik Board was carried out by AG Audit, Tadong from 10th Aug to 14th August, 2015. The Auditors were all praise for excellent book keeping and accounting of financial expenditures as well as maintenance of records including Bills & Vouchers.

3.8 ARMED FORCES FLAG DAY FUND (AFFD FUND)

The Armed Forces Flag Day was observed on 07 December 2015. Total of **Rs 8, 89,297.00** has been received from various Public/Private organisations including various Units/Formations under HQ 17 Mountain Division for the year 2015. The details of AFFD Fund for the last three years are as under:-

(a) 2013	-	Rs 4,20,033.00
(b) 2014	-	Rs 3,07,683.00
(c) 2015	-	Rs 8,89,297.00

It is the highest fund collections and contributions by public in Sikkim.

4.0 ANNUAL REPORT OF SIKKIM PRISONS 2015 - 2016

Introduction: The year under review commenced as usual with the continuation of correctional programs by the implementation of various vocational projects initiated during the preceding years.

1. Shri Khilbarna Gurung, SPS, Sr. Superintendent of Police remained as the Head of State Prison Administration.
2. On transfer of Shri Ramesh Kr Sundas, SPS, Addl. Supdt. of Police, Shri Kado Tshering Bhutia, Addl. S.P. joined State Central Prison, Rongyek who also retired on superannuation on 31st Dec 2015.
3. Smt Phupu Doma Bhutia, SJ retired on superannuation on 31st Jan 2016.

4.1 Deaths:

1. Shri Prakash Pradhan, Warder died while on duty. The compassionate appointment to the next of kin is being taken up by the Prisons.

4.2 Premature Release of Life convicts

During the period under review there was no case of premature release of life convicts in view of the blanket restrictions by the Hon'ble Supreme Court of India in W.P.(Crl) No. 48 of 2014, Union of India Vs V. Sriharan @ Murugan and Ors.

4.3 Vocational programs:

As usual the convicts are provided with training in following vocational programs with an objective of reformation, rehabilitation and re-integration back to the society.

- (1) Carpentry
- (2) Traditional wood carving & decorative crafts
- (3) Bamboo Craft
- (4) Envelope making
- (5) Organic farming
- (6) Bakery & Confectionery
- (7) Mushroom Farming
- (8) Dairy Farming
- (9) Orchid Farming
- (10) Piggery/Goatery

4.4 State Remissions:

1. During the period under review, on the auspicious occasion of Independence Day 2015, 22 convicts were awarded state remission of one month each.
2. Also on the auspicious occasion of the Republic Day of India 2016, the State Govt. was pleased to award state remission upto one month to two convicts.

The State remissions are awarded based on the recommendation of the Prison Administration to the convicts with good conduct and performance in prison.

Staff Position: Central Prison

Sl. No	Designation	Sanctioned strength	Present strength	Vacancy	Remarks
1.	Sr.S.P/DIGP	-	1	-	-
2.	Addl. Supdt of Police	-	1	-	-
3	Asstt. Supdt of Jail /Jailer	1	1	-	-
4.	Sub Jailer	3	2	3	-
5	Asst Sub Jailer	5	-	5	-
6	Head Warder	9	19	-	
7	Warder	55	31	4	
8	Warder Driver	3	4		
9	Ministerial staff	-	2		
10	Accounts staff	-	1		
11	Follower	1	1		
12	HGs		1		
13	Staff on M.R./Cooks		4		

District Prison, Namchi

Sl. No	Designation	Sanctioned strength	Present strength	Vacancy	Remarks
1	Dy. Supdt. of Police	-	1	-	-
2	Asst. Supdt of Jail /Jailer	1	1	-	-
3	Sub Jailer	2	-	2	-
4	Asst Sub Jailer	2	-	2	
5	Head Warder	2	5		
6	Warder	19	17	2	
7	Warder Driver	5	1	4	
8	Ministerial staff	2	2		
9	Accounts staff	1	1		
10	HGs		3		
11	Staff on consolidated salary		5		

Number of prisoners:

Prison	Convicts		Under trials		Total (Convicts + UTPs)	
	1.1.15	31.12.15	1.1.15	31.12.15	1.1.15	31.12.15
Central Prison, Rongyek	107	111	94	69	201	180
District Prison, Namchi	----	----	63	71	63	71
Total	107	111	157	140	264	251

4.5 Custodial death cases:

During the period under review, one custodial death was reported from District Prison, Namchi. One female UTP undergoing medical treatment at District Hospital Namchi due to multiple health issues died in hospital. The custodial death case was reported to Custodial Death Cell of National Human Right Commission and magisterial enquiry u/s 176 Cr. P.C conducted by the Executive Magistrate and report submitted to the NHRC.

Best practices:

1. The prisoners are allowed to consume the cooked food brought by their visitors during the interview.
2. The convicts earning wages through various vocational units are allowed to receive the canteen items and also remit to their families through banks or Money Order.

3. During festivals the prisoners are allowed to meet their parents and enjoy the food brought by them together in an open space inside the prison premises.
4. All prisoners are represented either by their private counsel or lawyers appointed by the State Legal Services Authority. They have the option of counsels of their choice. At any point of denial / withdrawal by private counsel they are immediately replaced with legal aid counsel of their choice.
5. Their appeals are filed to the High Court and Supreme Court within the stipulated period and their status is updated.

5.0 PROTOCOL DIVISION, HOME DEPARTMENT

The Protocol Division of Home Department is responsible for the protocol arrangement in connection with the visit of dignitaries and State functions. The Protocol division in the Home Department is headed by the Additional Secretary who is designated as the State Protocol Officer. The State Protocol officer is assisted by the Joint Secretary, Deputy Secretary, Protocol Officer and other staff. There is also the Assistant Engineer (Mechanical) and Junior Engineer (Mechanical) under Protocol division to take care of the maintenance of protocol vehicles.

The Protocol division has been entrusted with the following responsibilities:-

1. Making arrangements for State Guests, VVIPs and visiting State/National/International dignitaries.
2. Making arrangements for conducting Swearing-in-ceremony of Governor, Chief Minister, Council of Ministers, Chief Justice and Judges of Sikkim High Court.
3. Liaison with other sister States, Ministries in the Central Government, Defence Authorities, other Central Government Agencies and the District Administration.
4. Booking and issue of booking slips in the New Sikkim House, Sewa Bhawan, D.K.K. Bhawan in New Delhi, Sikkim House at Guwahati and Circuit House at Gangtok.
5. Issuance/release of Emergency quota for Railway of various routes from NJP to other important destination.
6. Issue of Route Permit for Government Vehicles proceeding outside the State.
7. Observance of Warrant of Precedence in State/National functions.
8. Management of vehicles attached to Council of Minister, Advisors to HCM and Protocol vehicles of Home Department.

9. Preparation of Mailing List of VIPs, Secretaries/HODs and Officers of the Government of Sikkim/Central Government based in the State of Sikkim.
10. Issuance of Identity Cards to Government servants.
11. Organization/Conduction of National functions like Republic Day, Independence Day, Gandhi Jayanti and other State functions.
12. Management of administration, Housekeeping of State Guest House, Circuit House and Chintan Bhawan.
13. Reallocation of vehicles surrendered to the Home Department by the officers availing Conveyance allowance facilities.
14. Detailment of Protocol vehicles for official duties to various Departments/Organizations on self payment basis.
15. Issue of vehicle pass for entry into New Secretariat, Development Area.
16. Allotment of double digit vehicle registration numbers.

5.1 Protocol Manual - In order to ensure proper and uniform standard of arrangements for National and State functions, visit of dignitaries, Swearing-in-Ceremonies, death of high dignitaries etc. a Protocol Manual has been prepared which will work as guide book for smooth and speedy action in discharging the protocol arrangements.

The manual outlines the protocol set-up in the State, courtesies to be shown to visiting dignitaries, protocol for visiting national, foreign and state dignitaries, procedure to be followed for all the National and State functions, procedure for swearing-in-ceremonies, standard forms of oath & Notifications including extracts of the Flag Code of India etc.

5.2 Hospitality / Protocol to State Guests and other guests

The Protocol Division received and successfully extended hospitality to the VVIPs /VIPs including foreign dignitaries during the period of 1.04.2015 to 31.03.2016. The details are as under:

Sl No.	Name of Guests	Date of visit
1.	Hon'ble Shri Satpal Maharaj, MP and Hon'ble Shri Mrinal Doval, MP	8.4.2015 to 10.04.2015
2.	Shri NihalChand, Hon'ble Minister of State for Panchayat Raj, GOI	9.4.2015 to 10.04.2015
3.	Dr. Ratan Kumar Shina Chairman, Atomic Energy Commission Delhi and Secretary, Department of Atomic Energy	14.04.2015 to 15.04.2015
4.	Shri Santosh Kumar Gangwar, Hon'ble Minister Textiles GoI	25.04.2015 to 26.04.2015
5.	Shri Amit Shah, Hon'ble MLA, Gujurat and National President, BJP	28.04.2015 to 30.04.2015
6.	Shri Sudhir Kumar, Secretary, GoI, Department of Food & Public Distribution on LTC.	9.05.2015 to 13.05.2015
7.	Shri Ram Jetmalani, Hon'ble MP, Rajya Sabha	28.04.2015 to 5.5.2015
8.	Shri Rao Inderjit Singh, Hon'ble Raksha Rajya Mantri	9.05.2015 to 10.05.2015

9.	Shri Sudarshan Bhagat, Hon'ble Minister of State for Rural Development, GoI	9.05.2015 to 10.05.2015
10.	Smt. Harsimrat Kaur Badal, Hon'ble Minister of Food Processing Industries and Hon'ble Deputy of CM of Punjab	23.05.2015 to 27.05.2015
11.	Shri Ram Jet Malani, MP, Rajya Sabha	28.04.2015 to 5.5.2015 29.05.2015 to 5.06.2015
12.	Shri Bijay Chandra Burman, Hon'ble M.P. Jalpaiguri	20/6/2015 to 22/6/2015
13.	H.E Prof. Sudharshan Seneviratne, High Commissioner of Sri Lanka	24/6/2015 to 27/6/2015
14.	Dr. (Shri)Pratap Yadav, State Minister, Government of UP	24/6/2015 to 25/6/2015
15.	Hon'ble Mr. Surandra Goyal, Hon'ble Minister, RMDD Rajasthan	9/9/2015 to 12/9/2015
16.	Shri Bhagwat Saran Gangwar, Hon'ble Minister Industries U.P	13/9/2015 to 15/9/2015
17.	His Holiness Sakya Trizin, the Supreme Head of Sakyapa Order of Mahayana Buddhism	11/10/2015 to 22/10/15
18.	Dr. Mahesh Sharma, Hon'ble Minister of State Tourism Culture MOS GOI	14/10/2015 to 15/10/2015
19.	H.H. Talung Tsetrul Rimpoche	13/10/2015
20.	Hon'ble Shri Satpal Maharaj	3/11/2015 to 6/11/2015
21.	Hon'ble Shri Udhav Thackery, President of Shivsena Maharashtra	18/11/2015 to 26/11/2015
22.	Hon'ble Mr. Achal Kr. Jyoti, Election Commissioner of India	19/11/2015 to 23/11/2015
23.	Shri Shripad Naik, Hon'ble Minister of State for Ayush MOS Health	19/11/2015 to 20/11/2015
24.	V Shri Radha Mohan Singh, Hon'ble Union Minister for Agri. & Farmer's Welfare, GOI	28/12/15 to 29/12/2015 and 17/1/2016 to 19/1/2016
25.	Shri Mohan Bhai Kundaria, Hon'ble Minister of State Agriculture, GOI	17/1/2016 to 19/1/2016
26.	Shri Dr. Sanjeev Kr. Balyan, Hon'ble Minister of State Agriculture, GOI	17/1/2016 to 19/1/2016
27.	Shri Ram Vichar Rai, Hon'ble Agriculture Minister, Bihar	17/1/2016 to 19/1/2016
28.	Shri Brijmohan Agarwal, Hon'ble Agriculture Minister, Chattisgarh	17/1/2016 to 19/1/2016
29.	Shri Ramesh Tawadkar, Hon'ble Agriculture Minister, Goa	17/1/2016 to 19/1/2016
30.	Shri Babubhai Bhimabhai Bokhirria, Hon'ble Agriculture Minister, Gujarat	17/1/2016 to 19/1/2016
31.	Shri Om Prakash Dhankar, Hon'ble Agriculture Minister, Haryana	17/1/2016 to 19/1/2016
32.	Shri Randhir Kumar Singh, Hon'ble Agriculture Minister, Jharkhand	17/1/2016 to 19/1/2016
33.	Shri Krishna Byre Gowda, Hon'ble Agriculture Minister, Karnataka	17/1/2016 to 19/1/2016
34.	Shri Gourishankaer Bisen, Hon'ble Agriculture Minister, Madhya Pradesh	17/1/2016 to 19/1/2016
35.	Prof. Ram Shine, Hon'ble Agriculture Minister, Maharashtra	17/1/2016 to 19/1/2016
36.	Shri Md. Abdul Nazir, Hon'ble Agriculture Minister, Manipur	17/1/2016 to 19/1/2016
37.	Shri Pradeep Maharathy, Hon'ble Agriculture Minister, Odisha	17/1/2016 to 19/1/2016
38.	Shri Prabhu Lall Saini, Hon'ble Agriculture Minister, Rajasthan	17/1/2016 to 19/1/2016

39.	Shri Pocharam Srinivas Reddy, Hon'ble Agriculture Minister, Telangana	17/1/2016 to 19/1/2016
40.	Shri Vinod Kumar Pandit, Hon'ble Agriculture Minister, Uttar Pradesh	17/1/2016 to 19/1/2016
41.	Dr. Benjongliba Aier, Parliamentary Secretary, Nagaland	17/1/2016 to 19/1/2016
42.	Shri Narandra Singh Verma, Hon'ble State Minister for Social Welfare UP	31/12/2015 to 3/1/2016
43.	Shri G.R. Sufi, IRS Hon'ble Chief Information, Jammu & Kashmir	6/1/2017 to 9/1/2016
44.	Shri Narendra Damodar Modi, Hon'ble Prime Minister of India,	18/1/2016 to 19/1/2016
45.	Dr. Jitendra Singh, Hon'ble Minister for DONER, GoI	16/1/2016 to 19/1/2016
46.	Acharya Devvrat His Excellency the Governor of Himachal Pradesh	16/1/2016 to 19/1/2016
47.	Shri Upendra Kushwaha, Hon'ble Union Minister of State HRDD GOI	18/2/2016 to 20/2/2016
48.	Shri Babul Supriya Baral, Hon'ble Minister of State for Urban Development Minister GOI	18/3/2016 to 19/3/2016

5.3 Swearing in Ceremony

Sl. No	Name of guest	Date
1	Swearing-in-Ceremony of Judge of High Court of Sikkim at Ashirwad Hall, Raj Bhawan	15/4/2015
2	Swearing-in-Ceremony of the Chairperson Lokayukta Sikkim at Ashirwad Hall, Raj Bhawan	18/5/2015

5.4 National and State Functions

The Protocol division is mainly involved in co-ordination and organization for the celebration/observance of State functions, such as the Republic Day, Independence Day, State Day, Gandhi Jayanti, Rashtriya Sankalop Diwas and Children's Day. All such functions have been successfully organized and completed, often with appreciation from all corners.

5.5 New Sikkim House, Sewa Bhawan and D.K.K. Bhawan Booking, New Delhi and Sikkim House, Guwahati.

The bookings for New Sikkim House, Sewa Bhawan, D.K.K. Bhawan and Sikkim House, Guwahati are made from Protocol division and are regulated by Notification No. 01/Home/Protocol/09 dated 21.08.2009, No. 123/Home/2010 dated 4.11.2010 and No. 3/Home/Protocol/2011 dated 7.12.2011. The booking for New Sikkim House, New Delhi has been made online since 2004 and Sikkim House, Guwahati since 22nd January, 2012 and is regulated vide Notification No. 3/Home/2011 dated 7th Dec. 2011.

Revenue realized on account of room rents from the following Guest House/Bhawan

Sl. No.	Name of the Guest House/Bhawan	Revenue collected
1	Old Sikkim House, New Delhi	Rs. 10,58,700/-
2	New Sikkim House, New Delhi	Rs. 69,97,380/-
3	Sewa Bhawan, New Delhi	Rs. 34,82,100/-
4	Sikkim House, Guwahati	Rs. 10,90,948/-
5	DKK Bhawan, New Delhi	Rs. 1,230/-

5.6 Transport

The Protocol Section manages vehicles attached to the Chief Minister's Office/Secretariat, Council of Ministers and all Protocol vehicles are also provided to Departmental Guests on payment basis.

- a) Revenue realized on account of hire charges of Protocol vehicles.

Year	Revenue collected
2015-2016	Rs.3,03,139/-

- b) Revenue received from user charges of Govt. vehicle outside the State on private purpose.

Year	Revenue collected
2015-2016	Rs.6,19,800/-

5.7 State Guest House, Circuit House and Chintan Bhawan

The Protocol division also looks after the State Guest House, Circuit House and Chintan Bhawan which is under the Home Department. The State Guest House and Circuit House are under the charge of Controller, Household Affairs who also looks after the catering service. The booking for the Circuit House and State Guest House is done from Protocol section. However, after the 18th September, 2011 earthquake, booking in State Guest House has been discontinued since some of the Ministers offices has been shifted at the State Guest House and is functioning from the Guest House itself.

Revenue realized on account of hiring charges of room rents.

Year	Revenue collected
2015-2016	Rs. 10,23,200/-

The Chintan Bhawan is under the charge of Deputy Secretary (Protocol). The permission for use of Chintan Bhawan is issued on payment basis. The official functions and important meetings of the State Government are held at Chintan Bhawan. Other Departments, PSUs and NGOs can also use the Bhawan with permission of the Home Department. During the financial year under report, 72 numbers of meeting were held at Chintan Bhawan

Revenue realized on account of hire charges of Chintan Bhawan

Year	Revenue collected
2015-2016	Rs. 13,44,500/-

5.8 ISSUE OF IDENTITY CARDS FOR GOVT. EMPLOYEES

With a view to facilitate the issue of ID Cards to various categories of VIPs/Officers/Officials, computerized ID Cards having different color stripes has been introduced with effect from 21st June, 2016 as under:-

1. Blue Strip –To all State Government Employees
2. Yellow strip –To all temporary establishment employees (mainly Work charge. Adhoc, contract and Co-terminus)
3. Green strip-To all VIPs, Chairmen, Chairpersons, Advisors, Members of Commissions/Boards/Organisations etc.
4. Brown strip-To all Retired State Government Employees.

The details of ID card, printed, corrected and distributed to Govt. Employees during 2015-2016 is as under:

a. Total ID Card printed	-	3061
b. Correction	-	1910
c. Distributed	-	2750
d. Fresh ID Card	-	1151

Year	Revenue collected
2015-16	Rs. 1,37,500/-

5.9 RAILWAY EMERGENCY QUOTA

The Protocol Section of the Home Department issues Railway Emergency Quota to VIPs/Officials travelling on official purposes and to patient on

submission of referral certificate issued from Medical Board, The Govt. of Sikkim. This emergency quota is issued 48 hours prior to the date of journey. The Railway Emergency Quota is issued in the following trains:

Sl. No.	Train	Quota
1.	Rajdhani Express	2 seats
2.	Brahamaputra Express	4 seats
3.	North East Express	2 seats
4.	Mahananda Express	4 seats
5.	Darjeeling Mail	2 seats
6.	TVC Express	4 seats
7.	Cochin Express	2 seats
8.	SBC Express	2 seats
9.	Dadar Express	2 seats
10/	Lohit Express	2 seats

During the financial year 2015-2016 the Protocol Section has issued 1061 railway tickets from the quota of Home Department.

5.10 Nathula Pass

The Protocol Section issues permit / pass to visit Nathula to the guests of the State and Home Department. In a day maximum 3 passes are issued except on Monday and Tuesday. During the period 2015-2016, 665 persons who were State Guests and Home Department's guest were issued pass to visit Nathula.

6.0 ACCOUNTS SECTION

REVENUE RECEIPT 2015-2016

Sl No.	Heads of A/C	Estimated receipt of the year	Total receipt during the period covered by audit	Total amount deposited to bank	Shortfall if any
1	60-Other services 114- Receipts from Motor Garages etc. (Home) Hire of Govt. Vehicles	15.52	17.14	17.14	
2	115- Receipts from Guest House, Govt. Hostels etc., Room rent of Sikkim House, New Delhi	84.67	17.09	171.09	
3	800 - Other Receipts 03- Other Receipts (subscription of Govt. Gazette, Hire of Chintan Bhawan, other misc. Receipts etc.)	23.71	47.94	47.94	
	TOTAL	123.9	236.17	236.17	

7.0 ANNUAL REPORT OF VIGILANCE DEPARTMENT FOR 2015-2016

7.1 The Sikkim Vigilance Police was established under the Sikkim Vigilance Police Act, 1978 which came into force w.e.f. October, 1978. The purpose of the Government in creating the SVPF was to ensure an effective investigation of corruption cases both under the IPC and prevention of Corruption Act.

7.2 Functions: The Vigilance Department is charged with the registration and investigation of the criminal offences primarily relating to corruption etc. and also recommending departmental action against Government Servants involved in such offences. Since 2001 a Pamphlet Cell has also been established under the Vigilance Department for detecting unregistered magazines/newspapers and Anonymous/Pseudonymous letters/complaints/leaflets and taking action according to law.

7.3 Staff Strength: Sikkim Vigilance Police has sanctioned strength of 125 Officers and staff which include 01 Director of the rank of IGP or above, 01-DIGP, 01-SP, 01-ASP, 06-Dy.SPs,11-PIs,01-DE, 01-AE, 01-AD (Computer) and 87 other executive staff and 13 Accounts & Ministerial staff. This include 32 new posts created in 2006-07 for strengthening the vigilance machinery, setting up of a proper Engineering Cell and Special unit. A vigilance Sub-Office has also been established at Jorethang since April, 2007 comprising of 02 HCs to take care of the urgent public complaints, collection of anti-corruption information in r/o South and West Districts and to attend to prosecution matters in the Courts there.

7.4 Budgets Provisions & Expenditure: The total budget provision for the year 2015-16 was **Rs. 704.48 lakhs** under salaries, **Rs.10.00 lakhs** under TE, **Rs. 37.00 lakhs** under OE and **Rs. 5.60 lakhs** under SSF. Expenditure till 31.03.2016 is **Rs. 658.57 lakhs** under salaries, **Rs.10.00 lakhs** under TE, **Rs.37.00 lakhs** under OE and **Rs. 5.60 lakhs** under SSF; Surrendered **Rs. 45.91 lakhs**.

7.5 Crime Statistics: The statement of cases registered under the PC Act and IPC including cases under trial and their disposal for year 2015-16 is enclosed at **Annexure-I**.

7.6 Training: In the year 2015-16, following officers of Vigilance attended the training outside State.

Sl No.	Name and Rank	Training
1.	Shri N.Sridhar Rao, Director,Vigilance	Tracking Proceeds of Corruption; Challenges And Road Ahead at Vigyan Bhawan, New Delhi, on 18 th & 19 th Nov, 2015
2.	Dr.Tshering N. Gyatso,ASP, Vigilance	Intelligence Orientation Programme w.e.f. 5 th to 9 th Oct, 2015 at NIA, Dwarka Delhi.
3.	Shri Niraj Khatiwada, SI/Vigilance	Workshop on Cyber Crime Investigation at NEPA, Meghalaya, w.e.f. 24 th to 29 th August, 2015.
4.	Shri. Thinlay Rapden Bhutia,SI/Vigilance	Collection & preservation of Digital Evidences at CDTS, Kolkata, w.e.f. 14 th to 18 th March, 2016.
5.	Shri Nakul Sherpa, CT/Driver	VIP Driving-55 at NSG, Manesar, Haryana, w.e.f. 5 th to 24 th October, 2015.

7.7 Preventive Vigilance : To ensure transparency and proper implementation of schemes, Government has directed vide Circular No. 240/CMS/99 dated 25.11.99 and Circular NO.10/Home/2000 and 14/Home/2000 that all Departments should display signboards at the sites giving the names of the Department, the Scheme, the Contractor, total cost, dates of commencement/completion, executing agency. Sikkim Vigilance Police is regularly monitoring the same and recommending action against the concerned staff in case of non-adherence to the directions by Vigilance Officers of Departments in respect of preventive vigilance works including recovery of Government revenue from the defaulters. The SVP is also monitoring the Quarterly Returns furnished by various departments with regard to settlement of audit objections, filing of property returns by the Government Servants, Annual Physical verification of stores, recovery of government dues, progress of the Departmental inquiries etc. Further, in pursuance of resolution No.9 adopted during the XIXth Annual Conference of States, ACBx held at New Delhi in 2012, Vigilance Officer of the government department has been requested to

evolve a system for identifying middleman indulging in corrupt practices and keep a watch on such middleman. Vigilance is also in the process of evolving a system as a measure of preventive vigilance.

Co-ordination is continuing with designated Vigilance Officers and Heads of Department on matters relating to preventive vigilance.

7.8 General:

The official website of the Sikkim Vigilance Police established in the previous financial years is updated. Crime and Personal Information records were computerised.

Annexure-1

**CRIME STATEMENT OF CASES REGISTERED UNDER THE PREVENTION OF
CORRUPTION ACT AND RELATED SECTIONS OF I.P.C UPTO 31.03.2016.**

SL NO.	Particulars	2015-2016
1.	No. of cases registered	10
2.	Pending Investigation from previous year	59
3.	Total Number of cases for investigation during the year	69
4.	Charge sheet laid during the year	03
5.	Final report submitted during the year	--
7.	No. of cases under trial during the year	66
8.	No. of cases convicted during the year	14
9.	No. of cases acquitted/discharged during the year	-
10.	No. of persons involved in cases recommended for Departmental action	-
