



MEMO NO. 151/POL/CB-CID, DATED: 19/01/2023

EMPLOYMENT NOTICE

HIRING OF “JUNIOR CYBER FORENSIC CONSULTANT UNDER “CYBER CRIME PREVENTION AGAINST WOMEN & CHILDREN SCHEME (CCPWC SCHEME) ON CONTRACT

As approved by competent authority application for walk-in interview are invited from eligible local candidates possessing SSC/COI to fill up the post of one (01) ‘Junior Cyber Forensic Consultant for Cyber Forensic Lab cum Training Centre, CB-CID, Sikkim Police under ‘Cyber Crime Prevention against Women & Children Scheme’ (CCPWC Scheme) strictly on contractual basis, for a period of one year from the date of appointment extendable by another 12 months.

The essential educational qualification /requirement and eligibility criteria to the said post are as under:

Sl No.	Name of Post	No. of post	Fixed consolidated payment	Essential educational qualification & Experience
1.	Junior Cyber Forensic Consultant	01	Rs. 50,000/- (per month)	<p>B.E / B.Tech in information Technology / Computer Science / ECE/EEE BSc.IT/ BCA or MCA preferably with specialized course in Cyber Security / Cyber Forensic Or Master Degree in cyber / digital/ computer forensic Or Master degree in information technology / computer / physics with electronics as one of the subject from a recognized university.</p> <p>Weightage will be given to candidates in possession of relevant global professional certificates some of which are mentioned below:</p> <p>Recognized courses from EC- Council or any reputed institution.</p> <ul style="list-style-type: none">• Certified Ethical Hacking (CEH)• Certified Information Systems Security Professional (CISSP)• Computer Hacking & Forensic Investigation (CHFI).• Preference will be given to candidates with Professional experience in the field of Cyber Security / Cyber Forensics <p>Desired Skills:</p> <ul style="list-style-type: none">• Good communication skills.• Logical and systematic outlook to solve problems and work independently.

The application with resume must be submitted in original in a sealed envelope clearly marked “Junior Cyber Forensic Consultant under the project Cyber Crime Prevention against Women and Children (CCPWC). The required documents can be submitted in person at the Cyber Crime Cell, Police Headquarter, Gangtok or it can be emailed to spcid@sikkimpolice.nic.in. on or before 4th February 2023, 1600hrs . For details regarding eligibility criteria, terms and conditions etc., please visit <https://police.sikkim.gov.in> or <https://sikkim.gov.in>

Deputy Inspector General of Police
CB-CID
Sikkim Police Headquarter
NH10, Gangtok: 737101
East Sikkim.

[Signature]
DIG (Crime Branch)
HQ, Gangtok

Terms & Conditions:

1. The period of initial employment will be strictly contractual for a period of one year from the date of appointment extendable by 12 months subject to performance appraisal and approval by competent authority.
2. The age of the applicant should not be below the age of 25 and over the age of 45 as on 28th February 2023.
(Relaxation for SC/ST/OBC for 3/5 years as per the State Government rules.)
3. The monthly emolument is consolidated ₹.50, 000/- (Rupees Fifty Thousand Only) per month.
4. The junior cyber forensic consultant will be posted in Cyber Forensics Lab in the Sikkim Police HQ at Gangtok and will be required to travel out of station to any part of the state or outside the state if necessary, for travel outside station Gangtok TA/DA as per government rules will be admissible.
5. The contractual appointment shall not have any rights and claim for regular appointment in any manner whatsoever in the near future.
6. If the conduct and performance of the junior cyber forensic consultant is found unsatisfactory the employment contract can be terminated by CB-CID, Sikkim Police after giving one month's notice.
7. Upon successful selection the junior cyber forensic consultant will be expected to immediately report for work.

Duties and Responsibilities:

The consultant shall act as the Cyber Forensic Official and Security Consultant for the Department who will integrate, plan, successful implement and deliver all Cyber Forensic/Security related activities for the Department during the contract period with following duties:

1. Conduct Training, Seminar and workshop on Cyber Forensic and Cyber Security Domain.
2. Develop a SOP for the Cyber Lab including the correct way of initial handling of four phases of digital evidence: **identification, collection, acquisition, and preservation.**
3. Prepare an annual training calendar with theory classes & practical sessions on Digital Forensics, Cyber Security to regularly train and update police personnel and other government nominees followed by evaluation of the performance.
4. Identify potential candidates from among trainees to develop dedicated in-house cyber crime prevention human resource.
5. Developing capabilities and repositions of the in house Cyber Forensic Laboratory.
6. Handling installation, updating, and maintenance of all tools/software in the cyber lab.

7. Evaluation and customization of different digital forensic tools used for training and assistance to investigators.
8. Examination of digital evidences related to Cyber forensic Laboratory.
9. Prepare strategy and plan for prevention of Cyber Crimes.
10. Providing technical assistance to I/O in investigation of cyber crime related cases

Right To Reject Any Or All Applications

Notwithstanding anything contained in this document, Sikkim Police reserves the right to accept or reject any application and annul the selection process at any time without any liability or obligation for such acceptance, rejection, or cancellation. The department reserves the right to reject any application if any misrepresentation or wrong fact comes to it's notice.

Submission and Selection

1. Interested and qualified candidates shall apply with their CVs and supported documents duly filling up the self attested copy of the 'Application Form' and 'Self -Declaration' form given in Annexure II.
2. A note of suitability for the applied post may be written in not more than 500 words and attached with the above mentioned forms.
3. The department will accept only those forms received in the prescribed format and complete in all respects.

Termination of Contract

The DGP (Director General of Police)/Sikkim, if not satisfied with the work performance of the Junior Cyber Forensic Consultant may terminate the contract within 30 days of notice in advance.

If the Junior Cyber Forensic Consultant decides to resign the post then he/she may give the notice to the department at least 60 days in advance.

Syllabus

The Junior Cyber Forensic Consultant is expected to conduct bilingual (English/Nepali) training sessions and be thorough in the topics mentioned above in the 'Roles and Responsibilities' section as well as:

- i. Emerging Threat Landscape in Cyber Crimes
- ii. Cyber Laws
- iii. Social Media and Digital Financial Frauds