

# SIKKIM



## GOVERNMENT

## GAZETTE

### EXTRAORDINARY PUBLISHED BY AUTHORITY

Gangtok

Thursday 09<sup>th</sup> July, 2026

No. 362

GOVERNMENT OF SIKKIM  
HOME DEPARTMENT  
GANGTOK

No. 69/Home/2026

Dated: 07/07/2026

#### NOTIFICATION

#### General Guidelines for publication of notifications in the Sikkim Government Gazette :

- I. Government Gazettes are authorised periodical publications intended to announce governmental actions, decisions and regulations. It serves as the primary legal mechanism for notifying citizens and institutions about binding governmental decisions, ensuring transparency and providing evidentiary proof of official pronouncements. It serves the key objectives of Publication of Law, Official Notices, Legal Declarations and Public Awareness.

Vide Notification No. 23/Home/2011 dated: 22.03.2011, State has classified the Government gazettes as under :-

#### 1. EXTRAORDINARY :

- (i) State Acts/ Ordinances;
- (ii) Statutory rules and regulations;
- (iii) Orders issued under the statute or statutory rules, regulations and notifications;
- (iv) Constitutional and statutory appointments;
- (v) Constitution of commissions and statutory commissions;
- (vi) Republication of Central Acts/Ordinances/rules/regulations and notifications;
- (vii) Policy decisions of the government

#### 2. ORDINARY :

- (i) Orders of appointment related to Gazetted officers (Group A & B);
- (ii) Orders of transfer related to Gazetted officers (Group A & B);
- (iii) Orders of promotion related to Gazetted officers (Group A & B);
- (iv) Orders of suspension, revocation, reinstatement, deputation, superannuation, etc related to Gazetted officers (Group A & B).

**II.** In order to streamline the process of publication of notifications in the Sikkim Government Gazette, all Departments are hereby directed to adhere to the following Standard Operating Procedure (SOP):

1. All proposals for publication in the Sikkim Government Gazette shall be forwarded to the Special Secretary, Home Department through an official forwarding letter from the concerned department.
2. The proposal shall be accompanied by the following documents:
  - i. Original copy of the Notification duly signed by the Head of Department (HoD).
  - ii. File extract (copy of note-sheet) of approval of the Government.
  - iii. File extract (copy of note-sheet) of the vetting of the notification by the Law & Parliamentary Affairs Department (in case of Extraordinary Gazette).
  - iv. English version of the Notification in two (02) copies.
  - v. Nepali version of the Notification in two (02) copies.
  - vi. Soft copy (in Word file) of both English and Nepali versions, wherever applicable.
  - vii. Notification should also indicate the File No. where approval was accorded.
  - viii. The concerned Department shall ensure that the contents of the Notification in both English and Nepali versions are identical and free from typographical or factual errors before submission.
  - ix. The liabilities, if any, arising out of errors from the notification issued by the department, shall be borne by the Head of Department concerned.
3. The proposals conforming to the requirement specified above shall be processed by the Confidential Section of Home Department for approval of the designated officer authorised by the competent authority.
4. Incomplete proposal or proposals not conforming to the above requirements shall be returned to the concerned Department for necessary compliance.

All Departments are requested to strictly follow the above directives with immediate effect to ensure timely publication of Notifications in the Sikkim Government Gazette.

**By order and in the name of the Governor.**

**R. Telang, IAS**  
**Chief Secretary**  
**Government of Sikkim**  
**File No: Home/Confdl/131/1996/(3)**