



GOVERNMENT OF SIKKIM
HOME DEPARTMENT
TASHILING, GANGTOK - 737102
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No: 83 /Home/2022

Dated: 12/08/2022

NOTIFICATION

The Sikkim State Disaster Management Authority/SSDMA has accepted the guidelines on Incident Response System issued by National Disaster Management Authority (NDMA) under Section 6 of the DM Act, 2005 for effective, efficient and comprehensive management of disasters in the State of Sikkim. In the view of the provision of DM Act 2005 District Level Incident Response System Organization (IRSO) is hereby notified as follows:-

Sl No.	Function of IRS	Designation
1	Responsible Officer	District Collector
2	Incident Commander	ADC
3	Nodal Officer (Air Operation)	DFO (T)
4	Deputy Incident Commander	DPO/Zilla
5	Safety Officer	SDM (Hq.)
6	Liaison Officer	Dy. Director/ DDMA
7	Information & Media Officer	District Information Officer (DIO)
8	Operation Section Chief	SP/ Sikkim Police
	a) Staging Area Manager	SDM
	b) Rescue & Response Branch	SDRF/ F&ESD/ ARMY
	c) Transport Branch	RTO
9	Planning Section Chief	ADC (Development)
	a) Resource Unit	SDM
	b) Situation Unit	DFO(WL)
	c) Documentation Unit	Deputy Director/DDMA
	d) Demobilization Unit	Addl. Dir (Animal Husbandry)
10	Logistic Section Chief	Chief Education Officer, Education Dept.
	I. Service Branch	
	a) Communication Unit	SHO/ Sikkim Police/Forest Dept.
	b) Medical Unit	CMO
	c) Food unit	DCSO

(Handwritten Signature)



II. Support Branch	
a) Resource Provisioning Unit	SE (PWD) – R&B/B&H/RDD/PHE/I&FCD
b) Facilities Unit	
c) Ground Support	
III. Finance Branch	
a) Time Unit	CPAO (District Pay & Accounts Officer) supported by AO/LR
b) Compensation/Claim Unit	
c) Procurement Unit	
d) Cost Unit.	

The District Level Incident Response Team (IRT) will be activated by the Responsible Officer (RO) in case of occurrence of disaster.

By Order and in the name of the Governor.

Sd/-

(S.C Gupta, IAS)

Chief Secretary

Government of Sikkim

File No.319/SSDMA/LR&DMD/GOS-12-22

Copy for information to:

1. All concerned above;
2. The Secretary to Hon'ble Governor, Raj Bhawan;
3. The Secretary to Hon'ble Chief Minister, CMO;
4. The all Addl. Chief Secretaries, Principal Secretaries, Secretaries/HODs;
5. The Director General of Police, PHQ, Gangtok;
6. The Secretary, Land Revenue and DM Department, Government of Sikkim, Gangtok;
7. The District Collectors, Gangtok, Gyalshing, Mangan, Namchi, Pakyong and Soreng;
8. The Research Officer, Chief Minister's Office, Gangtok;
9. SO-cum-Additional Secretary to the Chief Secretary;
10. Sr. PA to Additional Chief Secretary, Home Department;
11. ✓ The Programmer-IT, Home Department (Confdl.) - for uploading on Government website;
12. Gazette Section - for publication in the official Gazette;
13. File & Guard File.



Additional Secretary (Confdl.)
Home Department.