



**GOVERNMENT OF SIKKIM
WATER RESOURCES & RIVER DEVELOPMENT DEPARTMENT,
STATE PROJECT MONITORING UNIT,
NIRMAN BHAWAN, EAST SIKKIM-737102.**

F. No: 011/SPMU-SKM / NHP/001

Date: 28/06/2019

E 5 PROCUREMENT OF GOOD UNDER NATIONAL SHOPPING PROCEDURE

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER
NATIONAL SHOPPING PROCEDURES

To.

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Dear Sir or Madam,

Subject : Invitation for Quotation for Supply of Desktop Computer set, Printers and UPS.

1. You are invited to submit your most competitive quotation for the following goods:

Sl No	Brief Description of Goods	Specification*	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Desktop Computer	High End Desktop with Intel Core i& 7th Gen Processor, 2 TB Hard Disk (with 8GB SSD), 16GB RAM, DVD RW, Windows 10 Pro Operating Syatem, 4GB Graphics, Key board and mouse, 21.5" Monitor..	1 sets	30 days from the award of contract	SPMU OFFICE, SOKEYTH ANG, GANGTO K.	To be installed in the Computer Room of the SPMU Office
2	UPS	600VA UPS	1 number			

3	Printer/ Scanner	<p>HP Printer: Printer type - ink tank; functionality - all-in-one (print, scan, copy), scanner type - flatbed; printer output - colour</p> <p>Connectivity - Wi-fi, USB, hp smart app</p> <p>Pages per minute - 7.5 (black & white), 4.5 (colour);</p> <p>usage - office, regular / heavy usage (more than 300 pages per month)</p> <p>Page size supported - a4, b5, a6, dl, envelope; duplex print - manual; print resolution - up to 4800 x 1200 optimized dpi (colour), up to 1200 x 1200 rendered dpi (black)</p> <p>Compatible ink - hp gt52 original ink bottle (cyan, magenta, yellow), hp gt51 original black ink bottle ,</p> <p>page yield - 4000 pages (black & white), 8000 pages (colour) (as per iso standards)</p> <p>Warranty - 1 year from the date of purchase above with added features such as wifi & USB2.0, A4 size,Legal size, including power adaptor/cables and connector.</p>	1 number			
4	Printer Ink	<p>Compatible ink - hp gt52 original ink bottle (cyan, magenta, yellow), hp gt51 original black ink bottle ,</p> <p>page yield - 4000 pages (black & white), 8000 pages (colour) (as per iso standards)</p>	4 sets			

*Note:

(A) All IT Products must be compliant with the applicable standards, regulations, and directives for the country where the product is marketed (viz., India).

(B) Locally Assembled IT Products shall not be quoted for.

(C) Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

2. Government of India has received a credit from the International Bank for Reconstruction and

Development (IBRD) in various currencies equivalent to **US\$ 175 million** towards the cost of **National Hydrology Project** and intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price
 - a) The contract shall be for the full quantity as described above. Corrections if any, shall be made by crossing out, initialing, dating and re writing.
 - b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - d) The Prices should be quoted in Indian Rupees only.
4. Each Bidder shall submit only one quotation.
5. Validity of Quotation
Quotations shall remain valid for a period not less than 15 days after the deadline date specified for submission.
6. Evaluation of Quotations
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
 - a) Substantially responsive; and
 - b) Conform to the terms and conditions, and specification.

The Quotations would be evaluated for all the item together/~~would be evaluated separately for each item.~~ [Select one of the options].
7. Award of Contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payments shall be made promptly by the Purchaser but in no case later than Thirty (30) days after submission of the invoice or claim by the Supplier.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 12:00.hours on 15/07/19.
11. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)

**SUPERINTENDING ENGINEER,
STATE PROJECT MONITORING UNIT, NATIONAL HYDROLOGY PROJECT,
W.R. & R.D. DEPARTMENT, GOVT OF SIKKIM.**

FORMAT OF QUOTATION #

Sl No	Description of Goods	Specifications	Quantity	unit	Quoted Unit Rate in Rupees	Amount in Rupees and Words		
						In figures	In words	
	Tax (specify)							
	Tax (specify)							
Gross Total Rs Rupees.....								

#Applicable while the bids are being invited for more than one item and would be evaluated for all the items together.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We clarify/confirm that we are eligible to trade in the goods as indicated in the quotation document as per law.

We understand that you are not bound to accept the lowest or any quotation you may receive.

Signature of Supplier, Official Seal.

Contact Number:

E mail: