



SIKKIM POWER DEVELOPMENT CORPORATION LIMITED

(A Government of Sikkim Enterprise)

National Highway - 10, Gangtok – 737101, Sikkim, India

Ref. No.: SPDC/21-22/1056/157

Date: 02/09/2021

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited from registered experienced firms for preparation of Comprehensive Human Resource Policy of SPDCL. Details of schedule for the bids are given below:-

Sl.No.	Name of Work	EMD to be deposited	Tender Document Fee(non-refundable)	Start Date & Time of Bid Preparation & Submission (Technical and Financial)	Last Date & Time for Submission of Bids (Technical and Financial)	Tender Opening Date (Technical & Financial)
1	Preparation of Comprehensive Human Resource Manual for SPDCL	₹12,500/-	₹1000/-	02.09.2021 @11:30hrs	22.09.2021 By 11:30hrs	Technical Bid -22.09.2021 @14:30hrs Financial Bid- Qualified Technical Bidders will be informed subsequently

1. The RFP document can be downloaded from <https://www.sikkimpower.com/>
2. The RFP documents are to be submitted at: Sikkim Power Development Corporation Ltd., Opposite old STNM Hospital, NH-10, Gangtok, East Sikkim.
3. For eligibility criteria, scope of work, deliverable, and other relevant details please refer the Tender Document.
4. In case of any clarification the undersigned may be contacted at mobile no.9932295445 during 1pm to 3pm from 06.09.2021 till 10.09.2021
5. The Bidders are advised to submit the bids strictly based on the terms and conditions and specifications in the RFP, including amendments, if any, issued by SPDCL before submitting the proposals. Bids that do not comply with the terms and conditions or are incomplete are liable for rejection.

Asstt. Manager
Administration
SPDCL

