



SIKKIM POWER DEVELOPMENT CORPORATION LIMITED

(A Government of Sikkim Enterprise)

National Highway - 10, Gangtok – 737101, Sikkim, India

Ref. No.: SPDC/21-22/1048/274

Date : 21/10/22

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited from registered reputed firms having working experience in the field of Repairs and Maintenance of Computer, Printer & its peripherals for an "Annual Maintenance Contract" in providing technical support and maintenance of the Computer Systems, Laptops, UPS and Printers installed in SPDC for a period of 1 year from the date of signing of Annual Maintenance Contract.

The quotations should reach to the office of the undersigned on or before **10/11/2022** by **11 am** and the same will be opened at 2 pm on the same day in the presence of the authorized representatives of SPDC.

The AMC of Computers & Peripherals will comprise of repairs & maintenance of the following:-

Sl.No.	Items	Make & Model	Nos.
1	1 Laptop	Dell Laptop	1
2	8 Desktop PC	HP P6230IN	1
		HP All-in-one Desktop	1
		Dell New Inspiron Desktop	1
		HP P033IN	1
		Compaq Presario	1
		HP Desktops	2
		Dell New Inspiron 3472 Desktop	1
3	7 Printers	HP Deskjet Printer GT 5811	1
		HP Laserjet P1108	1
		HP M126nw Laserjet MFP Printer	2
		Epson Printer	1
		HP Laserjet M1319F MFP	1
		Laserjet M1005 MFP	1
4	11 UPS	APC 1000 VA	3
		APC 600 VA	4
		Frontech 1000 VA	2
		Microtek 1KVA	1
		iBall 1 KVA	1





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Terms & Conditions:-

1. SPDCCL reserves the right to accept or reject any or all the bids without assigning reasons thereof.
2. GST & any other taxes applicable should be clearly mentioned
3. The bidder should provide one Technician for the monitoring and maintenance of hardware, software, Networking and other technical solutions as and when required.
4. Logbook for all the calls and services provided by the bidder will be maintained by the bidder.
5. The rates quoted will cover the repairs and maintenance of operating systems, networking, software installations, virus checking and periodical maintenance/ servicing during AMC period .If any spare parts/ consumables are required the same will be purchased by the Corporation separately.
6. The bidder should make it convenient to attend the call log for any Repairs & Maintenance works within 24 hours, failure to which the bidder has to provide a standby for the same.
7. The firm needs to enclose the copy of valid trade license

For Sikkim Power Development Corporation Ltd.

Assistant Manager (Admin)
SPDCCL

Copy to:-

1. Notice Board (SPDCCL)
2. SPDCCL and GoS website

